



Inspired Scholar Volunteer Position

Company Description:

Inspired Scholar, Inc. is a private tutoring and ELL/ESL (English Language Learning/English as a Second Language) start-up. We aim to make education applicable for the real world and inspire students to be lifelong learners.

This is a volunteer position that may lead to a paid internship.

Benefits:

- Canadian work experience to build your resume.
- An exciting opportunity to learn, share, and practice real-world professional skills.
- Resume writing: Volunteers get one-on-one assistance in writing a great CV.
- Opportunity to move into a paid internship position with Inspired Scholar, Inc.
- An understanding of networking and its benefits; developing your own network.
- Valuable experience for those interested in entrepreneurship.

Requirements, Skills, and Essential Knowledge

- Willingness to learn, undertake challenges, take constructive criticism, and correct mistakes.
- Effective oral and written communications skills. (Write professional-level emails, answer communication inquiries, or speak and present to the public.)
- Ability to take initiative, work independently, collaborate with the broader team, and build relationships with current and potential students and families, as well as colleagues and professionals.
- Attention to detail, excellent time management skills, and the ability to prioritize.
- Resilient personality: You are patient, able to complete tasks, and display integrity in all your actions. Do your best in all tasks and learn from any mistakes along the way.
- Technological proficiency with the required hardware and software systems and the ability to learn new tools quickly.
- Access to a computer with a reliable internet connection.
- Ability to manage a small team.

Job Duties May Include:

- Respond to and interact with students, parents/guardians, and mentors (counselors/advisors).
- Collaborate with other educators, professional staff, and administrators.
- Answer ads/questions from social media.
- Answer online requests for information.
- Assist in the creation of videos.
- Assist in marketing activities
- Online research.
- Lead your team in preparing and presenting Inspired Scholar to various communities.
- Other duties as required.

To Apply:

Email your CV and brief cover letter to info@theinspiredscholar.com.